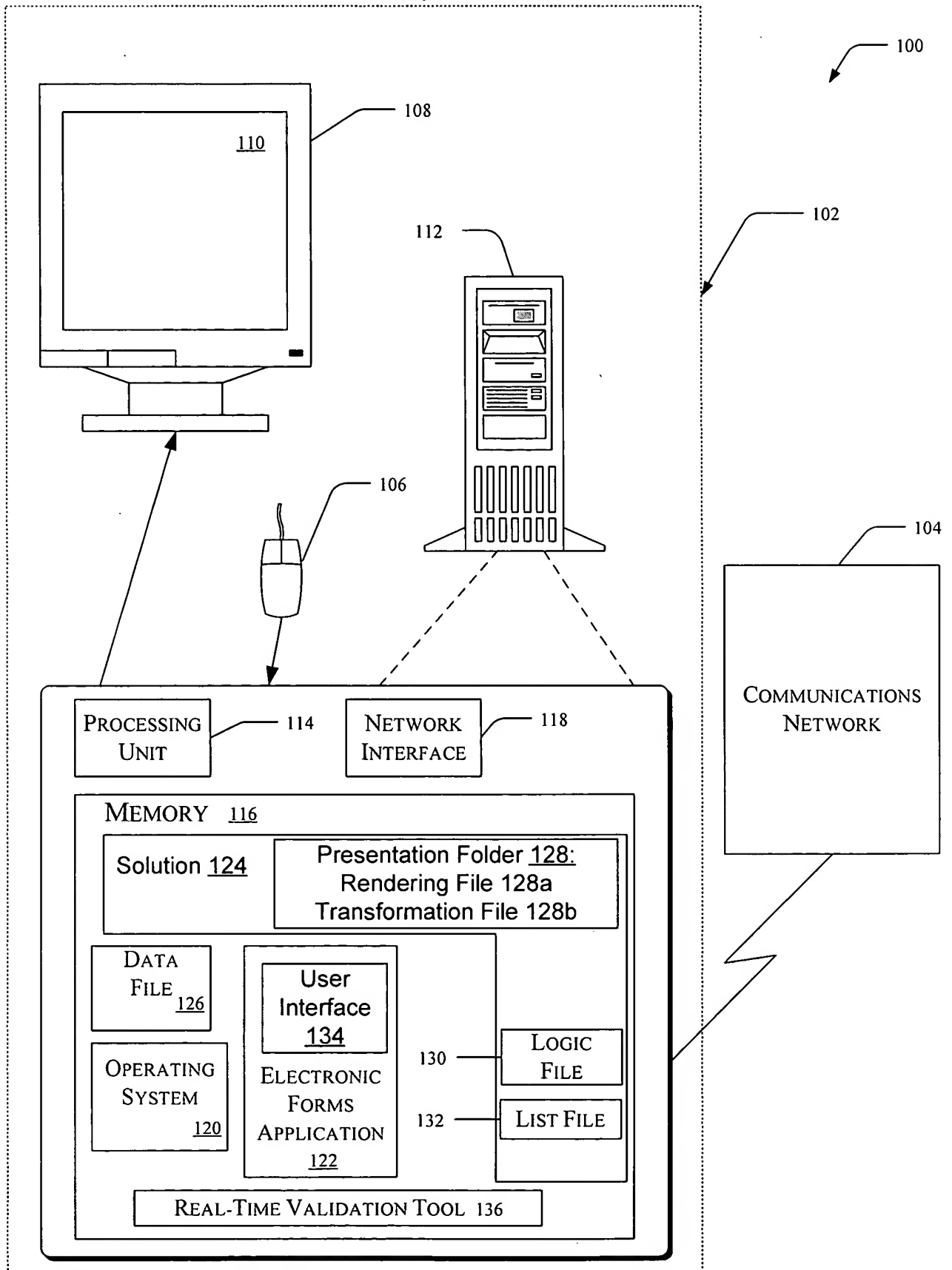


*Fig. 1*



200

206

202

204

### Travel Itinerary

Sort

Purpose:

Traveler:

Start Date:

End Date:

Start Date:  
Departure Date:

Start Time:  
Departure Time:

End Date:  
Arrival Date:

### Appointment

Purpose:

Location:

Address Line 1:

Address Line 2:

City:

State/Province:

Postal Code:

Country/Region:

Additional Info:

### Contacts

Name	Title	Company	Telephone

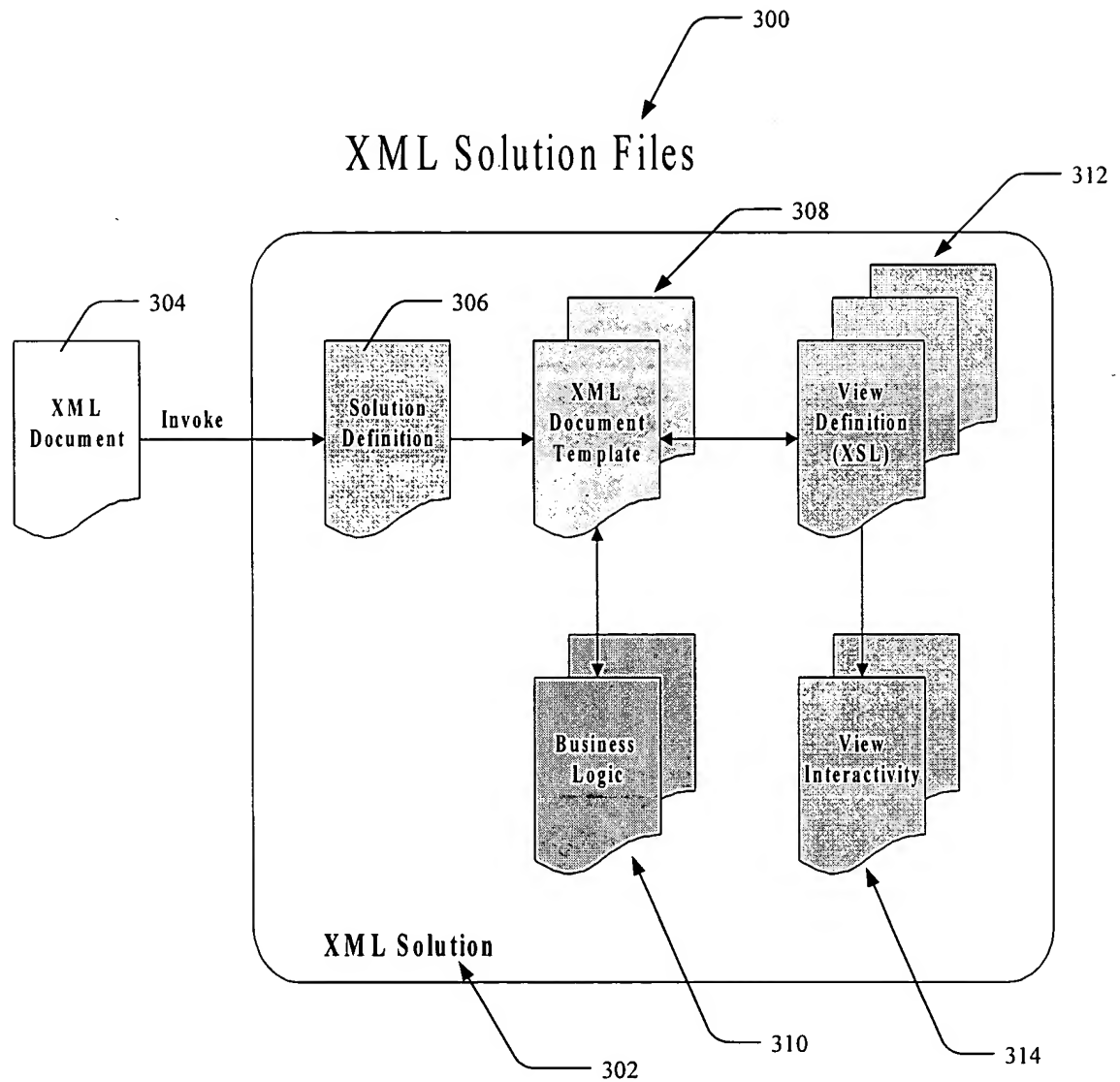
☒ Repeating Table

Notes:

- travelItinerary
  - generalTripInfo
    - startDate
    - startTime
    - endDate
    - endTime
    - purpose
  - traveler
  - travelPlanner
  - events
    - event
      - startDate
      - startTime
      - endDate
      - endTime
    - appointment
      - comment
    - contacts
      - additionalInfo
      - purpose
      - location
      - telephoneNumber
      - faxNumber
    - address
    - accommodation
    - airTransport
    - groundTransport
    - comment
  - signature

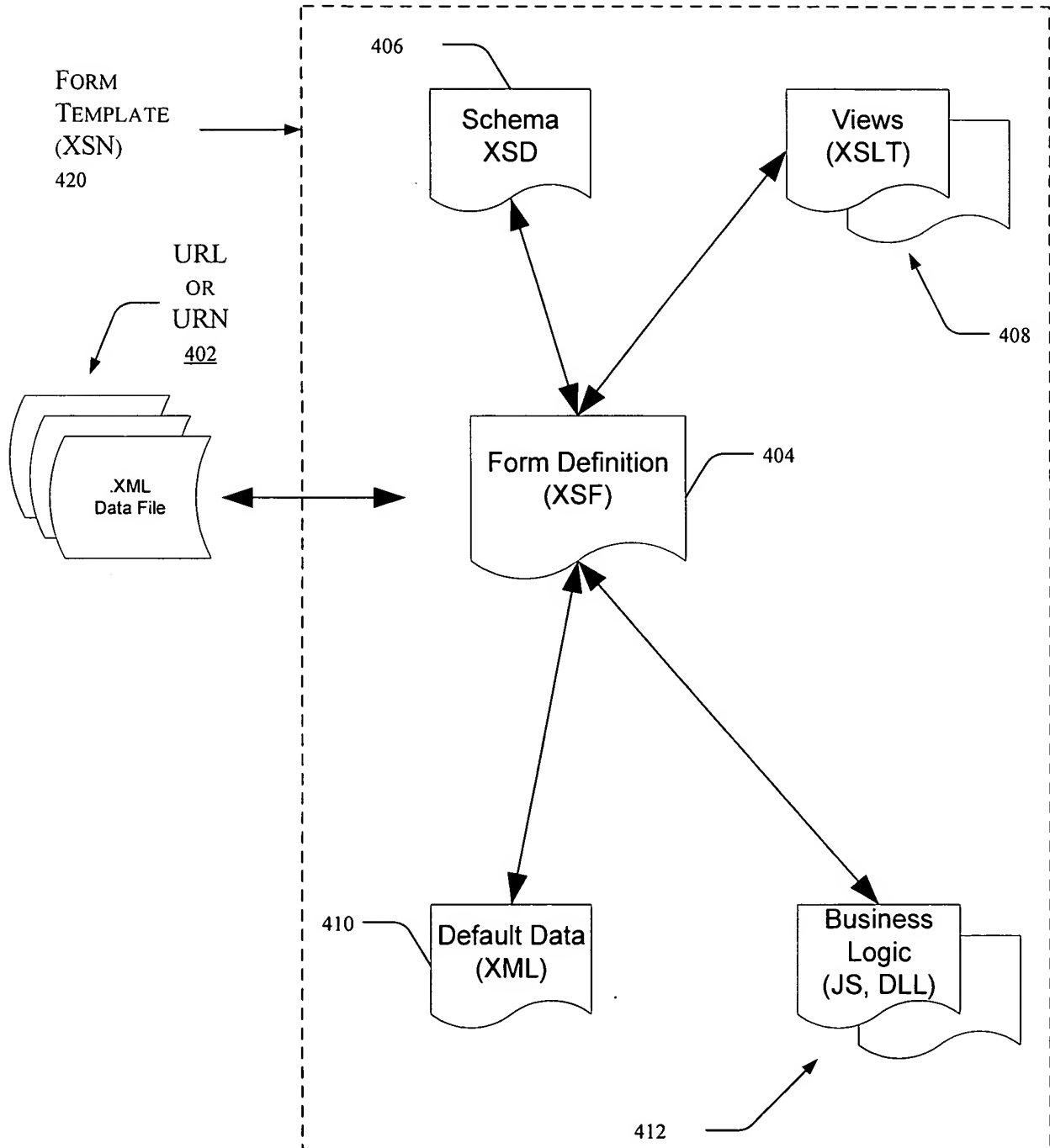
Fig. 2

*Fig. 3*



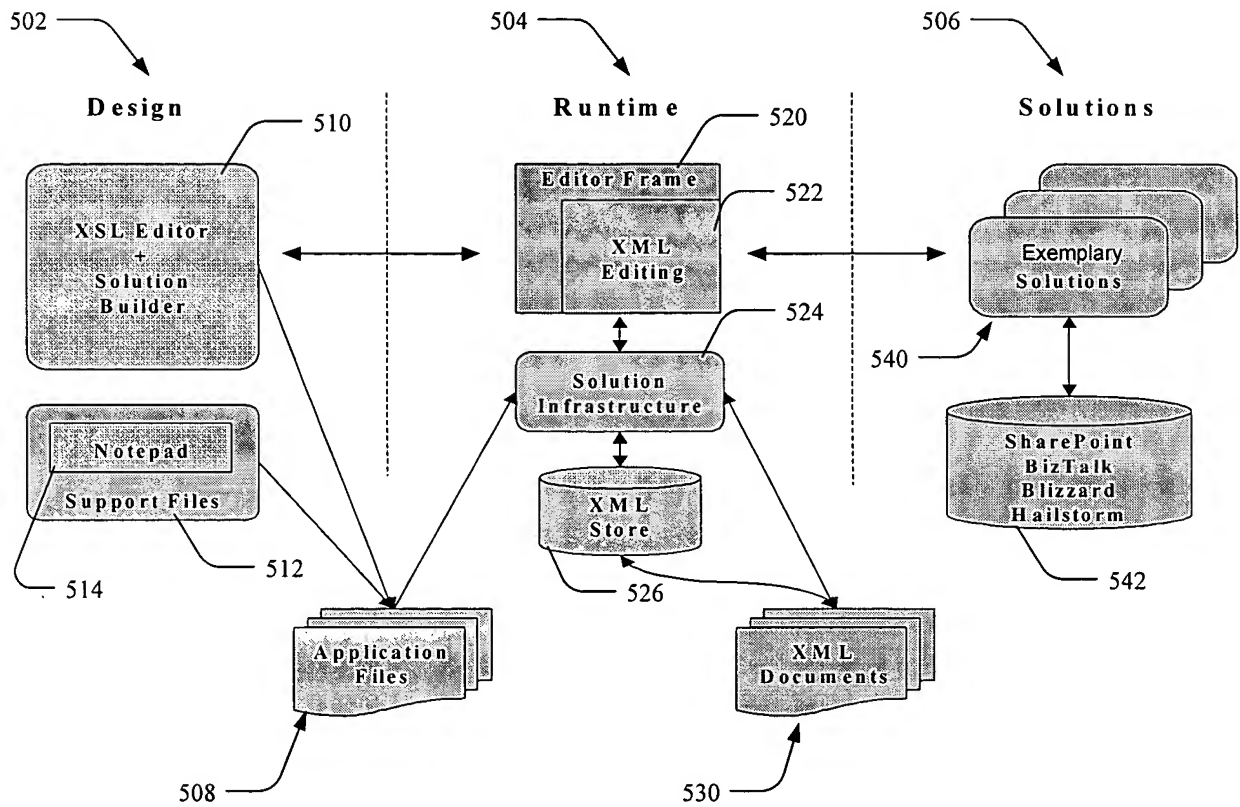
400

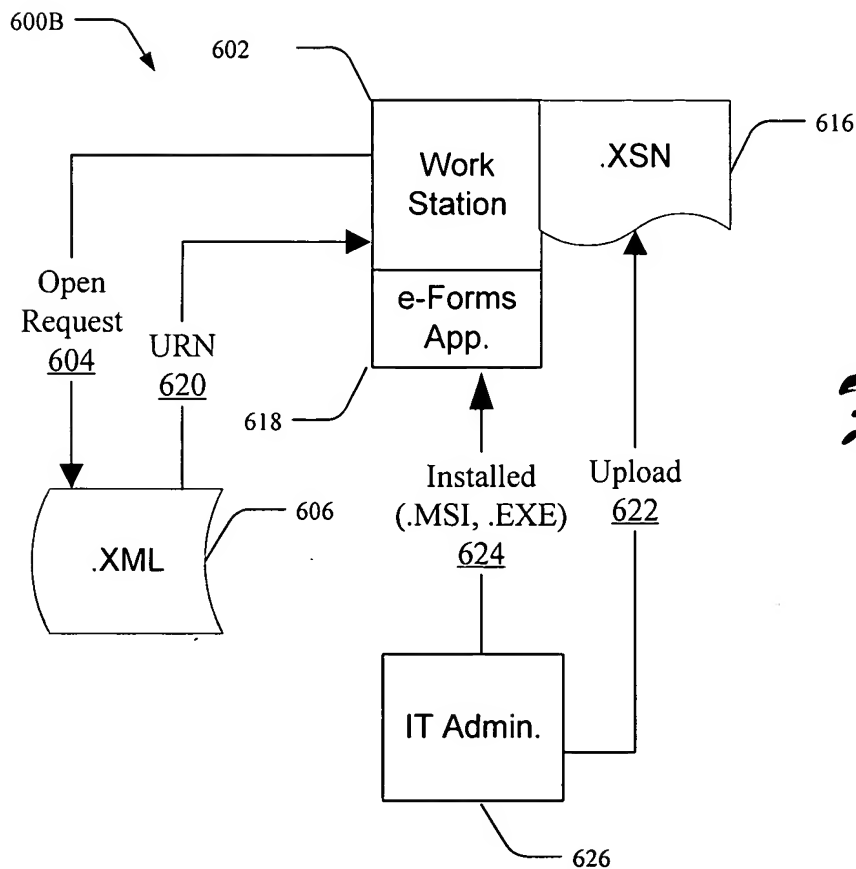
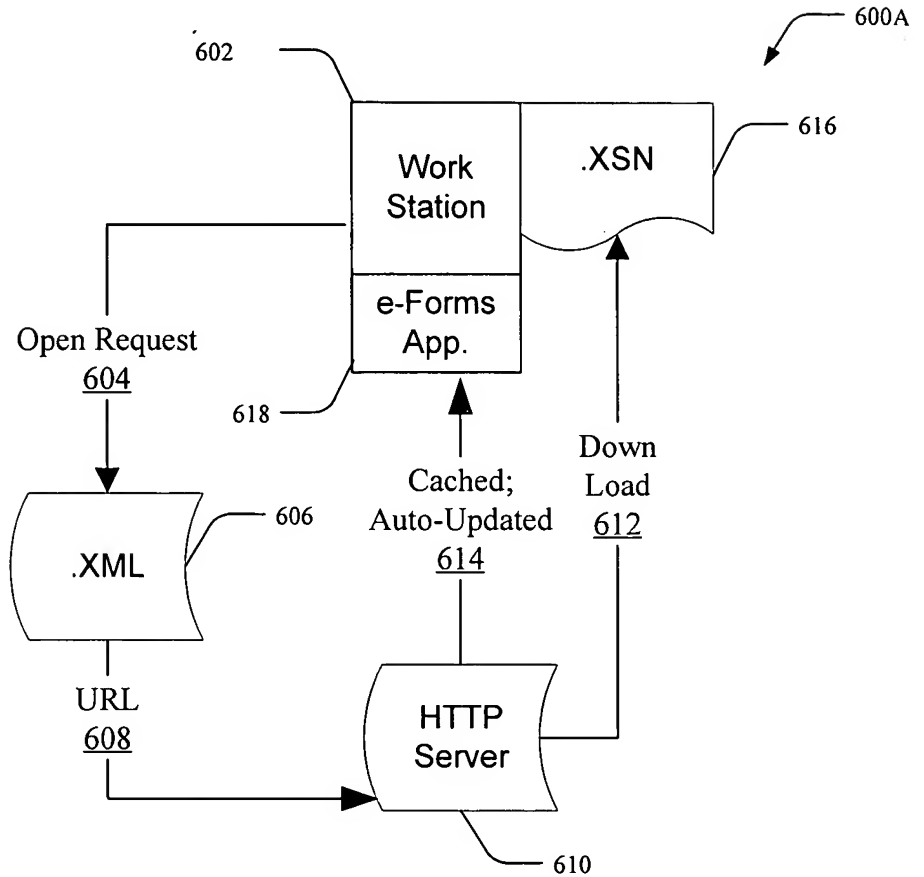
Fig. 4



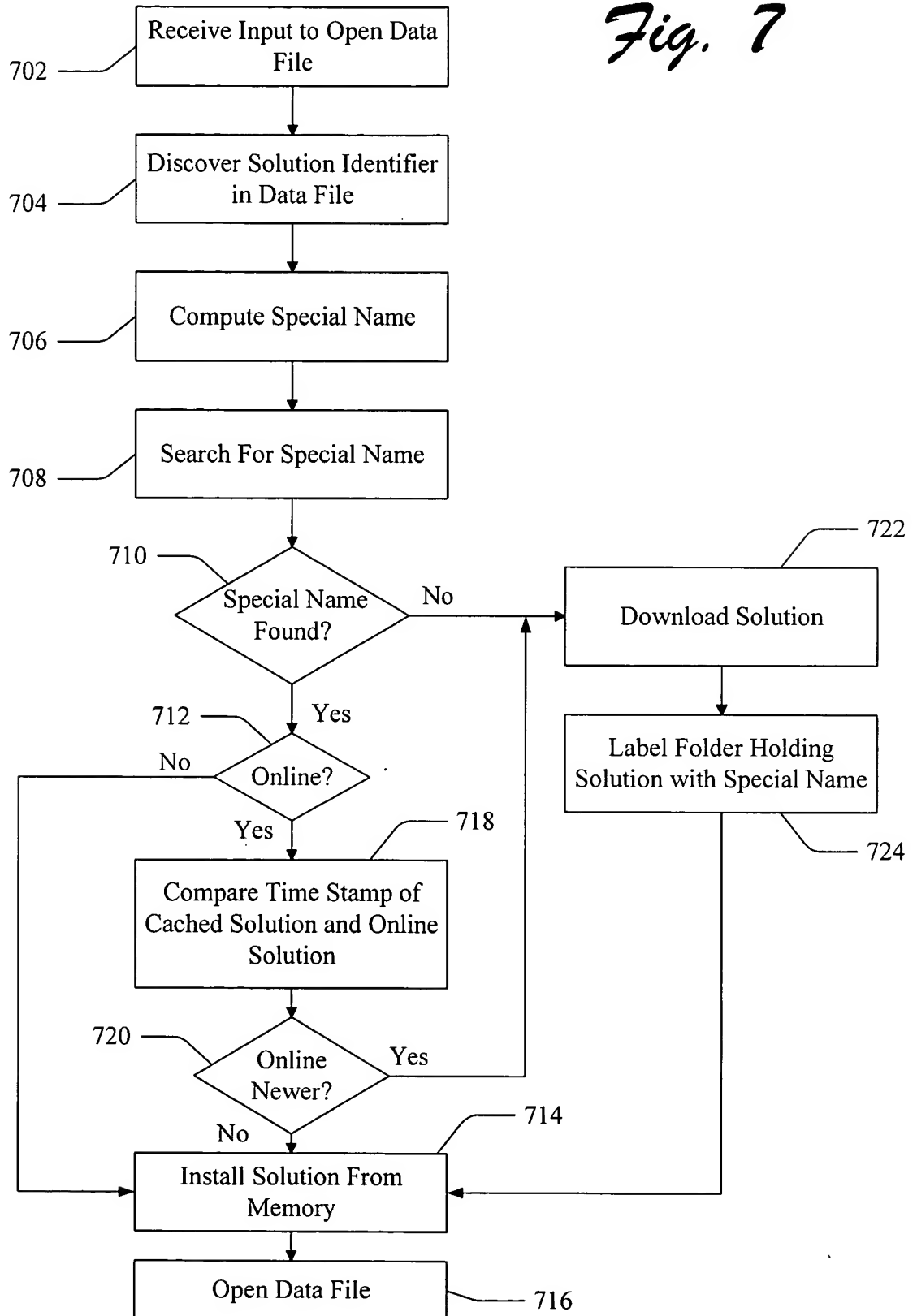
500

*Fig. 5*



*Fig. 6a**Fig. 6b*

700

*Fig. 7*

**Travel Itinerary** Sort

Purpose:

Traveler:  Start Date:  End Date:

**Appointment**

Start Date:  Start Time:  End Date:  End Time:

Location:

Address Line 1:

Address Line 2:

City:

State/Province:  Postal Code:

Country/Region:

Additional Info:

**Contacts**

Name	Title	Company	Telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

☒ Repeating Table

Notes:

**Tree View:**

- travellitinerary
  - generalTripInfo
    - startDate
    - startTime
    - endDate
    - endTime
    - purpose
    - traveler
    - travelPlanner
  - events
    - event
      - startDate
      - startTime
      - endDate
      - endTime
      - appointment
      - comment
      - contacts
      - additionalInfo
      - purpose
      - location
      - telephoneNumber
      - faxNumber
      - address
      - accommodation
      - airTransport
      - groundTransport
      - comment

Fig. 8



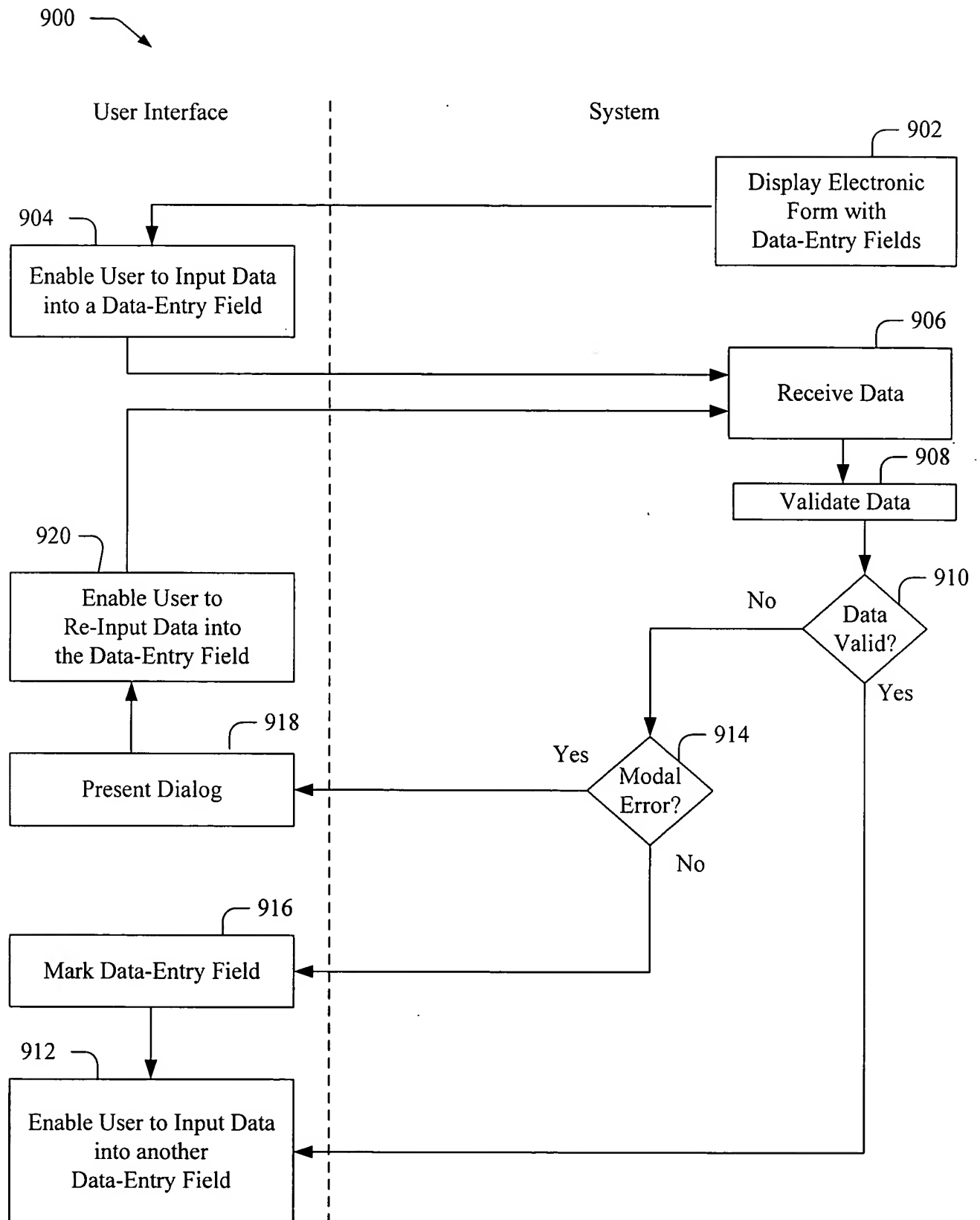
*Fig. 9*

Fig. 10

1010

Form1 - Microsoft XDocs Enterprise Edition

File Edit View Insert Format Tools Table Help

Type a question for help

Expense Report

Report Date: 1/27/2003 Expense Code: Expense Period: 2/3/2003 to

Business Purpose:

Employee

Name: Address Line 1:

Title: Address Line 2:

Department: City:

ID Number: State/Province: Postal Code:

E-mail Address: Country/Region:

Manager

Name: E-mail Address:

Microsoft XDocs

The Report Date Must Be Later Than the Expense Period

OK

Itemized Expenses

Currency: USD (\$)

Date	Description	Category	Cost (\$)
Subtotal			
Less cash advance			
Total expenses (\$)			

Notes

Signatures

Sign and print your name.

Form template installed on this computer: urn:schemas-microsoft-com:office:xdocs:2003:ExpenseReportDomestic:1033

start Inbox - Microsoft Out... 1 Reminder MSN Web Home Page ... RE: MS1-1341US, 30... Form1 - Microsoft XD... validation-get-edit2... 3:51 PM

Fig. 11

